

# Executive Career Tool Kit & Tune Up

As an Executive, it would be disastrous if you had poor branding, story-telling and an inability to influence others to achieve career outcomes... Wouldn't it?

Where do you sit in the Executive Career Skillset Continuum? Are you Top of the Tree... in need of a quick Tune Up... or is it time to invest in your personalised Career Tool Kit?

## TAKE OUR CAREER SKILLSET QUIZ AND SEE HOW YOU SCORE...

	Yes	No
1 My résumé paints a clear picture of my work contribution using quantifiable achievements.	✓	—
2 I understand the phrase 'Whoever reveals their hand first, loses' and use it to negotiate my salary.	✓	—
3 In interviews, I tell compelling and well-constructed stories that prove my value.	✓	—
4 I know what Rising Intonation is and I don't do it when I speak.	✓	—
5 In interviews, my content and delivery both convey my leadership capacity and achievements.	✓	—
6 I have a clear idea of what my next job should be and have a plan of how to attain it.	✓	—
7 I avoid 'Corporate Speak' when answering interview questions.	✓	—
8 My Cover Letters use professionally chatty language, are convincing and are 1-page in length.	✓	—
9 I have a strategic career plan with measurable KPIs that I hold myself accountable to.	✓	—
10 My résumé obeys the rules of a modern document and is stylish and easy to read.	✓	—

In all the years of education and training that you've completed, have you ever focused intensively with a specialist on SPECIFIC career skills? It's time to invest in your career so you cover that missing gap.

## YOUR CAREER SKILLSET QUIZ RESULTS SUGGEST THAT YOU...

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should congratulate yourself. You have mastered all key elements of the Career Tool Kit. One final question. Does your network know you are out there? If not, our 2-hour **Brand & Marketing Review** is ideal for you.

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are missing one or two critical elements of the Career Tool Kit. Whether you want a brush-up of your interview performance or a total re-work of your résumé, our 4-hour **Nuts & Bolts Review** is ideal for you.

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would be advised not to apply for another role without completing our 6-hour **Career Tool Kit Review**. It will deliver first-class career marketing documents AND performance that sets you up for your next success.

**CONTACT THE CAREER CONSULTANCY ON 8223 60 11 TO JUMP START YOUR EXECUTIVE REVIEW**